



**EMPLOYMENT OPPORTUNITY**  
**TWO (2) TEMPORARY FULL-TIME (1.00 FTE) EDUCATIONAL ASSISTANTS**  
**HILLVIEW SCHOOL – EAST PRAIRIE, ALBERTA**

**Hillview School** is located in the Métis Settlement of East Prairie and provides programming to approximately 35 students in an elementary school setting. Programming is delivered by 2 certified staff and paraprofessionals and support staff. The school requires effective immediately to November 30<sup>th</sup>, 2015:

- 1. Two (2) Temporary Full-time (1.00 FTE) Educational Assistant II's** - This position is conditional based on the student(s) served remaining enrolled at the school.

**Qualifications include:**

- Candidates with a Grade 12 education will be given preference
- Interest in working with special needs children
- Training and/or background in working with special needs children would be an asset.

The successful applicants should possess a strong work ethic, initiative, and the ability to work with the certificated staff at the school.

Salary range is \$25,865.00 to \$34,101.00 (with certificate) per annum, dependent on education and experience. A full benefit package is provided after one month.

**Interested applicants are asked to send a letter of application and resume with supporting documents and the names of three (3) references to:**

Karen Lemay, Acting Principal  
Hillview School  
P.O. Box 1589  
High Prairie, Alberta T0G 1E0  
Phone: (780) 523-9679. Fax: (780) 523-9671.  
Email: [Karen.Lemay@nsd61.ca](mailto:Karen.Lemay@nsd61.ca)

**Closing date:** Open until suitable candidate is found.

Candidates successful in obtaining interviews will be advised of interview dates. Kindly note that offers of employment will be conditional on receipt of a satisfactory criminal record check.